

Squadron QuickBooks Reimbursement Proposal/Motion For the 2010 District Spring Conference

March 6, 2010

Issue:

There is a variety of financial book keeping methods/software packages being utilized by the District 10 Treasurers. This causes issues within the squadrons when the treasurers are replaced and also when standardizing reports to their bridge. It also makes training by the district at the conferences more of a challenge.

Solution:

Recommend that all squadrons who are not currently using QuickBooks accounting software adopt it as their standard accounting package. To assist in the procurement of the software the district will reimburse each squadrons purchase of a new or upgraded version of the QuickBooks software from Tech Soup. We would also recommend and reimburse for the cost of QuickBooks for dummies or a comparable training aid. Starting at the Fall 2010 district conference and the following conferences, it would be the intent of the district treasurer to put on a training session for the software.

Cost:

Tech Soup sells software to non profit organizations. The cost to purchase a copy of QuickBooks Premier Editions 2010 (with 1 User License) (Includes Nonprofit Edition) from Tech Soup is \$45.00, must be downloaded. We would also need to address some form of training guide for all. I would factor in a cost of \$35 to cover a training resource such as QuickBooks for dummies.

There are eleven squadrons that would be eligible to purchase the package. This potential cost would be $((45+35)80) \times 11 = \880 . The funds to cover the reimbursement would be taken from the "Enrichment Fund Interest" on a one time basis. We should revisit the purchase program in three years or so to make sure the software is still functional with that operating systems being used by the treasurers on their PC's.

Motion:

The District 10 Bridge recommends that all district squadrons adopt a standardized accounting platform using Intuits QuickBooks software. To assist squadrons in reaching this goal the District will cover the costs to purchase this software and associated training software or books to the amount of \$80 per squadron. The squadron will need to submit their expenses using the District form TR-1 and include a copy of the invoices to receive reimbursement. The funds to cover this program will come from the Districts "Enrichment Fund Interest".